

1 September 2000

Installations:
REGISTRATION AND CONTROL OF ANIMALS

Summary. This regulation prescribes local policies and procedures concerning the possession and control of animals on Fort Monroe. It also assigns responsibilities and establishes measures necessary to protect the health and safety of personnel and animals at this installation.

Applicability. This regulation applies to all personnel who own and maintain animals on Fort Monroe and to all visitors who bring animals to the installation.

Suggested improvements. The proponent of this regulation is the Directorate of Public Works (DPW). Send comments and suggested improvements on DA Form 2028 (Recommended Changes to Publications and Blank Forms) through channels to Commander, Fort Monroe, ATTN: ATZG-WH, 318 Cornog Lane, Fort Monroe, VA 23651-1110. Suggested improvements may also be submitted using DA Form 1045 (Army Ideas for Excellence Program (AIEP) Proposal).

Availability. This regulation is also available on the Fort Monroe Homepage at <http://www.tradoc.monroe.army.mil>.

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* This regulation supersedes FM Reg 210-2, 1 September 1983.

FM Regulation 210-2

Chapter 1 Introduction

1-1. Purpose. This regulation prescribes local policies and procedures concerning the possession and control of animals on Fort Monroe. It also assigns responsibilities and establishes measures necessary to protect the health and safety of personnel and animals at this installation.

1-2. References.

a. Related publications.

(1) AR 40-905, Veterinary Health Services, 30 Sep 85.

(2) AR 190-45, Military Police Law Enforcement Reporting, 30 Sep 88.

b. Related forms.

(1) DA Form 3975, Military Police Report.

(2) DA Form 3998, Military Police Desk Reference.

(3) DD Form 2208, Rabies Vaccination Certificate.

1-3. Explanation of abbreviations and terms. The glossary contains abbreviations used in this regulation.

Chapter 2 Responsibilities

2-1. General. This chapter assigns installation and ownership responsibilities for managing, possession, and control of animals on Fort Monroe.

2-2. DPW. The DPW will--

a. Inform Fort Monroe residents about the animal control policy.

b. Issue notices to remind residents of the need for animal control.

c. Coordinate with Director, Provost Marshal & Support Operations (DPM&SO); Commander, The Craven Memorial Health Clinic; OIC, Veterinary Treatment Facility (VTF); and the installation commander, regarding chronic problems relating to the control of animals on Fort Monroe.

2-3. DPM&SO. The DPM&SO will--

a. Apprehend loose or stray animals.

b. Coordinate with OIC, VTF, regarding disposal of dead animals and disposal of loose or stray animals which are unclaimed.

c. Coordinate with DPW, OIC, VTF, to ensure animal owners exercise their responsibilities for animal care and control on Fort Monroe.

2-4. Commander, The Craven Memorial Health Clinic, and OIC, VTF. Commander, The Craven Memorial Health Clinic, and OIC, VTF, will--

a. Provide veterinary services to the Fort Monroe community.

b. Investigate complaints regarding the care and control of animals on Fort Monroe.

c. Make recommendations to DPW and DPM&SO, regarding cases of failure to properly care for or control animals on Fort Monroe.

d. Advise the Post Commander of potential health problems caused by failure to care for animals on the post.

2-5. Animal owners. Animal owners are responsible for the actions of their pets, and will ensure the following control and restraint measures are taken:

a. Animals are registered with the Veterinary Treatment Facility (VTF) in accordance with paragraph 3-4.

b. Animals are controlled at all times, preventing them from becoming a nuisance or menace to other persons, animals, or property. A nuisance is defined as "that which causes trouble, annoyance (prolonged barking or howling), or damage to private or public property." All animals will be controlled to prevent them from biting or causing injury to people or other animals on the installation.

c. Animals owned by guests of military personnel on the installation are the responsibility of the sponsor of the guest. The sponsor will ensure that the animal does not present a threat to the health or safety of other persons or animals on the installation.

d. Unspayed female animals are kept in isolation during their heat period in a manner to prevent attracting male animals.

e. Pets may be housed indoors or may be secured outside on the owner's premises with a tether or chain no less than five (5) feet in length, but not to exceed fifteen (15) feet in length, or within a fenced area on the owner's premises. Small caged animals (including rabbits) must be housed indoors to prevent attracting other animals. Permanent housing of pets outdoors is not allowed (including cats). In Monroe Apartments, tethering is only allowed within fenced yards.

f. Animals housed outdoors on a semipermanent basis must be kept within a fenced area on the owner's premises and must be afforded adequate food and water, and adequate protection from environmental extremities as determined by the OIC, VTF. Outdoor housing will be portable and will be removed when the quarters are cleared. Transportational crates are not deemed to be adequate as outdoor housing for animals. Compliance with all sanitary regulations and the necessary maintenance of the areas where the animal is kept are mandatory actions for pet owners.

g. While outside, animals are controlled to prevent them from soiling in public areas, in common areas, or on the premises of neighboring quarters, or from damaging shrubs and flowers. When exercising the animal, the owner will immediately clean up any unsanitary waste deposited by their animal in common areas and unfenced areas. Owners will remove and dispose of feces in their own yards on a daily basis. Fecal material will not be allowed to accumulate in the owner's yard.

h. When being exercised, animals will not be permitted to run at large. When outside, animals will be kept on a leash. An exception to the leashing of an animal while outside is where the animal is kept in a fenced area from which it cannot escape, on the premises of the owner's quarters.

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i. Animals are not permitted at tennis courts, swimming pool enclosures, playgrounds, and athletic fields. Animals are not permitted in public buildings except for those facilities designed for their use or care. In addition, animals will be controlled so as to not interfere with official reviews or ceremonies (NOTE: Title 40, USC, Section 291, allows seeing eye dogs to go anywhere their owners go).

j. Proper care is provided for animal(s) and proper disposition of the animal(s) is provided when departing the installation on a temporary or permanent change of station. Proper disposition is defined as "removing the animal from the installation, finding it a new home, or turning it over to the SPCA." Owners who are leaving the installation permanently will clear through the VTF and obtain their animal's health records at that time. The abandoning of any pet is strictly prohibited.

k. Pets are not left unattended in a parked vehicle on post.

l. In the event of a disease outbreak on or in the vicinity of Fort Monroe, pet owners will abide by the quarantine procedures required by AR 40-905, Veterinary Health Services, as well as those recommended by the OIC, VTF, and approved by this headquarters.

Chapter 3

Control Policy and Registration

3-1. General. Animals brought onto or maintained within the confines of Fort Monroe are the responsibility of the owner. The Provost Marshal has the authority to deny entry or cause removal from the installation of any animal determined to be a threat to the health or safety of persons or other animals on the installation. Owners are responsible for all damages to government or private property caused by their pets.

3-2. Types and numbers of animals authorized.

a. Privately-owned domestic animals such as dogs, cats, ferrets, and small caged animals (birds, hamsters, guinea pigs, rabbits, etc.) are authorized on this installation within established restrictions.

b. Livestock (i.e., domestic farm animals, including poultry) are not allowed on Fort Monroe as privately-owned animals.

c. The ownership of any exotic/wild animal is prohibited. This includes, but is not limited to, potbellied pigs, raccoons, foxes, skunks, bats, snakes, iguanas, subhuman primates, or any nondomesticated feline or canine, such as wolf or coyote hybrids. (Ferrets are allowed as pets.)

d. A maximum of four pets (dogs or cats) is permitted in a family housing unit, only two of which may be dogs. Anyone wishing to own or maintain more than four pets (caged birds, small animals, and fish excluded) in one family housing unit, must submit a written request for an exception to policy to the installation commander. Litters, while not required to be registered when born, will be registered or disposed of prior to 90 days of age.

e. No animals are allowed in the transient quarters (i.e., visitor's quarters).

f. Personnel living in barracks or other troop unit facilities will not keep a pet in the living quarters.

g. The breeding or raising of animals for commercial purposes is prohibited.

h. Address requests for exceptions in writing, with complete justification, through the OIC, VTF, to the installation commander. The OIC, VTF, will coordinate requests for exception with DPW, Housing Division.

3-3. Privileges. The installation commander may revoke the privilege of maintaining an animal on Fort Monroe when any of the following conditions exist:

a. The animal's continued presence constitutes a threat to the health and safety of personnel and/or other animals.

b. The animal is determined to be a public nuisance.

c. It is determined that the owner is not maintaining the animal under humane conditions in accordance with this regulation.

3-4. Registration. Owners will register all dogs, cats, and ferrets with the Post Veterinarian (OIC, VTF) within 15 days of the owner's arrival at Fort Monroe or within 15 days of acquiring the pet(s). At the time of registration, the owner must present evidence of current rabies and distemper combination vaccinations (see Appendix A) or make an appointment with the VTF to have required vaccines administered. The OIC, VTF, will record the vaccination or immunization on DD Form 2208, Rabies Vaccination Certificate. The VTF will retain a copy in the animal's health file. The original form is given to the owner. The VTF will provide the owner a rabies tag which will be attached to the animal's collar and worn at all times when the animal is outside the owner's quarters or apartment.

3-5. Microchipping. Microchipping is a permanent pet identification system that places a small sterile computer chip under the skin of an animal in the shoulder region. Microchipping allows a lost pet to be identified by use of a hand held scanner without the use of a traditional collar. Microchipping pets will decrease the potential exposure of humans to infectious diseases and decrease the number of stray animals euthanized by increasing the return of lost pets to owners. Fort Monroe's policy is that microchipping is highly recommended now and will become mandatory for all pets living on post effective 1 July 2002.

3-6. Disease. In order to reduce the incidence of disease among domestic animals and minimize the exposure of man to zoonotic diseases, certain preventative measures are necessary. These measures include administration of appropriate immunizations within specified time periods (see Appendix A) and performance of specific diagnostic tests and treatment for communicable disease conditions.

3-7. Change of ownership. In the event an animal registered at the Fort Monroe VTF is sold or given away, the new owner must re-register the animal at the VTF if they reside on Fort Monroe.

3-8. Transient animals. Authorized sponsors of pet shows, field trials, horse shows, and other activities involving the transportation or deliverance of transient animals onto the installation will notify the OIC, VTF, 30 days prior to such event, and provide the estimated number of animals to be brought onto the installation. To protect the welfare of the installation, all transient animals must be accompanied by written verification by a licensed veterinarian of all immunizations and tests required by the OIC,

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VTF. Also required is a certificate of health signed by a licensed veterinarian not more than 10 days prior to entry indicating the animal is free of any communicable diseases. When there is a question as to the health of a transient animal, the OIC, VTF, will be notified and he or she has final authority to decide whether an animal will be allowed on Fort Monroe.

3-9. Disposal of dead animals. Owners are responsible for disposal of dead animals. If animals are registered at the VTF, the owner needs to advise VTF personnel so that the animal's medical records can be removed from the active file. Dead pets may be brought to the VTF for disposal during duty hours or by contacting the Military Police Desk Sergeant after duty hours.

a. Animals (domestic and wild) found dead on post will be reported to the Military Police Desk Sergeant.

b. Dead animals found on Fort Monroe are subject to a necropsy by the OIC, VTF, when in his or her professional judgment, it is deemed necessary.

c. Animals, which have bitten or scratched a person and subsequently die before 10 days have elapsed, will be promptly delivered to the VTF in order to initiate laboratory proceedings for rabies examination.

Chapter 4 Violations

4-1. Loose and stray animals.

a. The Military Police have responsibility for apprehending loose and stray animals. If an animal is found loose on the installation, the Military Police will attempt to identify the registered owner and return the animal to him or her if readily identifiable and available. First offenders of control and restraint requirements (paragraph 2-5) will be given a verbal warning. A record of that warning will be maintained on DA Form 3998, Military Police Desk Reference, at the Military Police Desk. In event of a second offense, DA Form 3975, Military Police Report, will be completed and forwarded to the DPW, Housing Division. The Housing Division will dispatch a letter to the offender advising them that any subsequent offense could result in a recommendation to the installation commander revoking his or her on-post housing privileges. A third violation will result in the submission of DA Form 3975 to the installation commander with appropriate recommendations from the DPM&SO.

b. The VTF will maintain impounded cats in the kennels and make every attempt to identify their owners. If the cat is not claimed within 3 working days, it will be disposed of at the discretion of OIC, VTF. If the animal is a stray dog and no owner can be located, the Military Police will make arrangements to transport the dog to the SPCA.

c. The owner may obtain the release of an impounded animal by payment of the administrative fee plus boarding charge to the VTF.

d. When an animal creates a nuisance on the installation as a result of lack of responsibility on the part of the owner, the owner may be directed to remove the animal from the installation immediately and permanently, whether it is the first such incident or not. The installation commander will make judgment as to the application of this provision.

4-2. Incidents involving animal bites.

a. Any person bitten or scratched by an animal should be reported immediately to The Craven Memorial Health Clinic. The privilege of maintaining a privately-owned animal on this installation is dependent upon its continuing ability to live harmoniously within the military community. The installation commander may withdraw this privilege.

b. The animal's owner will comply with the quarantine procedures established in accordance with AR 40-905, Veterinary Health Services, and local policy.

c. Upon request, the Military Police will apprehend and impound any animal involved in a biting/scratching incident when the animal's owner is not known or cannot be located. In addition, the Military Police may impound an animal upon request of the OIC, VTF, in cases where the owner has not complied with established quarantine procedures.

d. The Military Police will investigate those cases where there is a question whether the bite was provoked or unprovoked and will report their findings to the OIC, VTF.

e. Incidents caused by the antagonizing and provoking of an animal are presumed to be the fault of the provoking individual. Parents are responsible for their children's actions. Parents should be especially watchful of the behavior of preschool children so that incidents involving pets may be avoided.

(1) A sponsor who has a pet under proper control is not considered responsible for the pet's action if the animal is antagonized or provoked or is approached without consent of the sponsor or a dependent of the sponsor.

(2) In cases where a person repeatedly provokes or antagonizes an animal being maintained under proper control, the animal's owner may file a complaint with the Military Police Desk Sergeant.

(3) The animal(s) involved will be placed in quarantine following such an incident at the discretion of the OIC, VTF.

f. An animal determined to have bitten without provocation indicates failure of the owner to maintain proper control. This includes bites inflicted on guests invited onto the owner's premises or into his or her home where the pet is confined. Animals will be quarantined in a manner prescribed by the OIC, VTF.

g. Animals determined to be vicious will, following a bite incident, be quarantined for the necessary period at the VTF or at a civilian kennel at the owner's expense. The animal may be removed from the installation after the first incident if removal is recommended by the OIC, VTF.

h. A second incident within 12 months involving an unprovoked or vicious attack will result in removal of the animal from the installation within 24 hours following quarantine period.

i. A second incident within 12 months involving an antagonized or provoked attack will be studied prior to a decision being rendered as to the animal being allowed to stay or being removed from the installation. The installation commander will make this decision.

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4-3. Animals, which are a nuisance/menace, abused, or neglected.

a. A person may submit a written complaint to DPM&SO in situations where there is evidence of animal nuisance/menace, animal abuse/neglect, or lack of control by the animal's owner.

b. The Military Police, with the assistance of the OIC, VTF, will investigate all complaints of animal abuse and neglect to determine if the complaint has justification. A report will be submitted to the installation commander on all substantiated animal abuse cases.

c. A letter of warning will be sent to the owner of an animal named in a substantiated complaint requiring a reply from the owner as to corrective action taken. Upon a second complaint involving the same animal, the owner may be directed to remove the animal from the installation within 24 hours of receipt of such notification, and could forfeit all rights to animal ownership while living on Fort Monroe.

d. Animals showing unusual or threatening behavior. Personnel who observe an animal showing unusual or threatening behavior will notify the Military Police who will take immediate action to apprehend and impound the animal at the VTF. The animal will not be killed unless it cannot be safely captured alive. If it is necessary to kill the animal, care will be taken not to destroy or injure the head. The animal will be delivered immediately to the VTF. If Military Police personnel are unable to contact VTF personnel, the animal will be held in a refrigerated (not frozen) state until delivery to the VTF.

Glossary

AR Army Regulation

DA Department of the Army

DoD Department of Defense

OIC Officer in Charge

SPCA Society for Prevention of Cruelty to Animals

USC United States Code

VTF Veterinary Treatment Facility

FOR THE COMMANDER:

/SIGNED/
JANICE C. KELLIHAN
Post Administrative Officer

DISTRIBUTION:
HQ TRADOC: H1, H2
HQ Fort Monroe: A

Appendix A

Immunization Requirements for Dogs, Cats, and Ferrets

Section I

Dogs

A-1. All dogs will be immunized for rabies with a killed virus vaccine according to the following schedule:

- a. Initial immunization: 3-4 months of age.
- b. Second immunization: 1 year after initial immunization.
- c. Reimmunization: *Every 3 years.

*Regulations vary for each state and country. Before leaving Virginia, the owner should check regulations pertinent to his or her destination state or country.

A-2. All dogs will be immunized for Canine Distemper-Hepatitis-Leptospirosis-Parainfluenza (Kennel Cough)/Parvovirus according to the following schedule:

- a. Initial series:
 - (1) First injection: 6 weeks of age.
 - (2) Repeat booster: Every 3 weeks until at least 16 weeks of age.
- b. Reimmunization: Annually.

Section II

Cats

A-3. All cats will be immunized for rabies as specified in paragraph A-1, above.

A-4. All cats will be immunized for Rhinotracheitis-Calicivirus-Panleukopenia according to the following schedule:

- a. First injection: 6-9 weeks of age.
- b. Repeat booster injections: Every 3-4 weeks until at least 12 weeks of age.
- c. Reimmunization: Annually.

A-5. Recommend all cats be tested for Feline Leukemia Virus and, if negative, vaccinated according to the following schedule:

- a. Initial immunization: 10 weeks of age.
- b. Second immunization: 3-4 weeks after initial immunization.
- c. Reimmunization: Annually.

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Section III Ferrets

A-6. All ferrets will be immunized for distemper according to the following schedule:

- a. First injection: 6-9 weeks of age.
- b. Repeat booster injections: Every 3-4 weeks until at least 12 weeks of age.
- c. Reimmunization: Annually.